



School
Principal: Mr. Brandon Relph
2023 Arkansas
Wichita, KS 67203
Phone: (316) 262-4071
Fax: (316) 262-6217

Parish
Pastor: Rev. Jerome Spexarth
2007 Arkansas
Wichita, KS 67203
Phone: (316) 262-4683
Fax: (316) 262-0051

Mission
St. Patrick Catholic School unites with parishes and families in forming faith-filled Christian leaders through Catholic Stewardship, academic achievement, and a celebration of cultural diversity.

PARENT SCHOOL SERVICE FORM

**Parents are required to complete school related service hours:
10 hours per child or 20 hours per family with 2 or more children**

*There will be a sign-in book in the school office during school hours and a form at each event for after hour events to document these school service hours. To get credit, you will need to sign-in at each event. **Parent School Service Hours are due by May 2, 2014.** Additional hours completed after the due date can count toward the next school year. Your support of your child's school through these service hours is critical for our success. Thank you so much in advance for your service. If you are able to put in more than the required minimum number of hours, we would greatly appreciate it.*

All adults volunteering in the school MUST be VIRTUS trained! Classes are listed in the Catholic Advance or online at https://www.virtusonline.org/virtus/reg_list2.cfm?theme=0.

The following are only suggestions: Attend Parent Nights, PTO Meetings, and Love & Logic Classes, Serve on a School Committee, Chaperone for Field Trips, Classroom Parties, & School Activities, Volunteer in Your Child's Classroom or in the School, etc.

SCHOOL

HOME ROOM PARENT Duties: Coordinate other parent volunteers to bring snacks for classroom parties and provide a teacher birthday gift (reimbursed by SPPTO)

CLASS ROOM PARTIES Duties: Provide nutritional snacks, drinks or craft for classroom parties, select all that apply: **Fall Fling, Christmas, Halloween, Valentine's, Catholic Schools Week Ice Cream Social, St. Patrick's Day, End of School Field Day**

CLASSROOM HELP Duties: Help teachers with: making copies, display boards, helping students, etc..., select Day _____ How often _____ Time _____

LIBRARY HELP Duties: Help students with book choices and checking out books, reshelving books, Bind & Cover books as needed etc..., select Day ___ How Often ___ Time _

OFFICE HELP Duties: Help secretary with copies, answer phones, make calls, cover office on days off or appointments etc..., Day ___ How Often ___ Time _____

TUTORING Duties: After school help in Math & Reading for students in 1st – 4th grades. Must be available same day and time every week. Select: English / Spanish

MAINTENANCE Duties: Help parish school save valuable costs by utilizing the skills of parishioners and school family members to maintain school building, such as:

- Carpentry Tile/Flooring Painting Electrician Computer/IT Sewing
- Gardening/Landscaping Plumber Cleaning Other _____

KITCHEN HELP Duties: Help prepare and serve lunch during holidays, or when there is a shortage of help. **MUST have Food Handler's Card in current status.**

ALL HOURS ARE DUE MAY 27, 2016.



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COACHING General duties include: Arrange and coordinate practice times and days with other coaches. Knowledge of all rules and regulations, collect any fees and physical/permission forms and attend any mandatory coaches meetings.

BASKETBALL VOLLEYBALL TRACK SOCCER CHESS MATHCOUNTS
 BATTLE OF THE BOOKS SCHOLARS BOWL RELIGION BOWL

St. Patrick Parent/Teacher Organization (SPPTO)

All school parents are members of SPPTO. Meetings are on the 3rd Thursday of every month to discuss the needs of the school. SPPTO raises vital funds to help offset some of the basic operating costs of the school for our students every day needs, technology in the classroom and classroom text books. ALL parents are necessary to make the following fundraisers successful. Select from the following:

- FUNDRAISING** Confirm Orders Process Orders Order Distribution
FALL FLING Set Up/Decorate Work Games Clean Up
ST. PATRICK DINNER & DANCE (March) Donation Committee Food Prep/Cooking
 Assemble Auction SetUp/Decorating Clean Up

**In the event that a sign-in sheet is not available,
 please use this form to document your service hours.**

Parish: Cathedral of the Immaculate Conception Our Lady of Perpetual Help St. Patrick

Participant Name _____ Date of Service _____

Type of Activity _____ Hour(s) Served _____

1. **Preapproval (Strongly Recommended)** Signature: _____

2. Describe the activity in which you participated.

To be completed by Witness, other than your spouse and preferably the person in charge of the event.

Witness's Name (Print) _____ Phone Number _____

Witness's signature _____ Hour(s) Served _____

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